

REQUEST FOR PUBLIC RECORDS



City of Yuma

I _____ (print name) hereby request the following City of Yuma public record(s), for:

- ☐ Review
☐ Copies

STATEMENT OF PURPOSE

In accordance with the provision of Arizona Revised Statutes, Section 39-121.03, I state:

____ That copies, printouts, or photographs of City records which have been requested **will not** be used for **commercial purpose(s)**; or

____ That copies, printouts, or photographs of City records which have been requested **will** be used for **commercial purpose(s)**:

Signature and Date

Phone Number

E-mail Address (optional)

The following public records were supplied per this request:

For Office Use Only

REQUEST RECEIVED:

RECORDS DISBURSED:

☐ _____ copies @ \$._____ per page

Copy Charge \$ _____

Copy charges:

Non-commercial purpose \$.25 per page

Commercial purpose \$.50 per page

☐ **City Council agenda items:**

\$ - _____

If a request is made within seven (7) days prior to or three (3) days after the date of the City Council meeting, there is no charge for the first five (5) pages copied.

☐ Staff time: Dept/Name: _____ Time: _____

Dept/Name: _____ Time: _____

Dept/Name: _____ Time: _____

Dept/Name: _____ Time: _____

Dept/Name: _____ Time: _____

☐ \$5.00 per audio tape or compact disc

Audio Tape or CD Fee \$ _____

☐ \$20.00 per video tape/DVD

Video Tape/DVD Fee \$ _____

☐ \$5.00 per certification

Certification Fee \$ _____

TOTAL \$ _____

PAID INVOICE# _____